



Admissions Statement

Moulton Chapel Primary School is a Community school and manages admissions in accordance with the [Policy of Lincolnshire County Council](#).

Our Pupil Admission Number (PAN) is 10 (ten) per year group. This means that our Infant Class of Reception, Year 1 and Year 2 pupils will never exceed a total of 30 to comply with Infant Class Size Regulations. Governors will however permit year groups to exceed the PAN of 10 at KS2 within a maximum class size of 24 pupils.

In Year Admissions

Parents wishing to secure a place for their child at Moulton Chapel Primary School may contact school in the first instance to find out if a place is available. In Year admissions are coordinated by Lincolnshire Education Authority through an online system. Applications are submitted by the parent/guardian at <https://www.lincolnshire.gov.uk/school-admissions/apply-school-place>.

Applications are considered by the school and the Education Authority advised as to whether school is able to offer a place. The Education Authority then advises the parent/guardian of the outcome of the application. If school has a place available we will make arrangements to admit the child as soon as possible. This will usually be within five school days. If a place is not available parents have the right of appeal and this appeal is managed by the Education Authority. If the appeal is not upheld parent/guardian has the right to request that the child's name is put on the school's Reserve List. The Reserve List is maintained by the school and is cleared at the end of each academic year.

Admissions to Reception Group

If your child is starting school for the very first time, they may join us at the start of the Autumn Term if they will be five between 1st September of that year and 31st August of the following year. Electronic applications may be made on line and parents are directed to visit www.lincolnshire.gov.uk.

This statement has been agreed by the Governors and will be reviewed annually.